



# JUDICIARY OF GUAM

Administrative Office of the Courts  
Human Resources Office

Guam Judicial Center • 120 West O'Brien Dr • Hagåtña, Gu. 96910  
Telephone: (671) 475-3399/3239/3329/3422/3583 • Fax: (671) 475-8520



**Hon. Robert J. Torres**  
Chief Justice

**Hon. Alberto C. Lamorena III**  
Presiding Judge

**Danielle T. Rosete, Esq.**  
Administrator of the Courts

**Barbara Jean T. Perez**  
Human Resources Administrator

## ANNOUNCEMENT CONTRACTUAL APPOINTMENTS

### GROUP COUNSELING SERVICES

#### ONE OR MORE OF THE FOLLOWING AREAS:

- Cognitive Behavioral Interventions – Core Curriculum
- Cognitive Behavioral Interventions – Substance Use Matrix
- Matrix – Criminal Justice (CJ)
- Moral Reconciliation Therapy (MRT)
- Moral Reconciliation Therapy– Domestic Violence (MRT-DV)
- Helping Men Recover
- Helping Women Recover

ANNOUNCEMENT NO. 67-2023

APPLICATION WILL BE  
ACCEPTED FOR THE PERIOD:

CLOSES: CONTINUOUS

RATE: \$50.00 per hour

WORKSITE LOCATION:  
JUDICIARY OF GUAM OR  
DEPARTMENT OF CORRECTIONS

FUNDING: FY23 Guam Reentry Court  
Program

DEPARTMENT: ADMINISTRATIVE OFFICE OF THE  
COURTS

DIVISION: PROBATION SERVICES DIVISION

### SUBMISSION OF CONTRACTUAL APPOINTMENT APPLICATIONS:

Contractual Applications forms are available on the Judiciary of Guam's website at [www.guamcourts.org](http://www.guamcourts.org).

Applications may be submitted via the following methods:

1. Deliver in-person to the HR Office, 2<sup>nd</sup> Floor San Ramon Building, 115 San Ramon St. Hagatna, Guam 96910;
2. E-mail to the Human Resources Office at [hr@guamcourts.gov](mailto:hr@guamcourts.gov); or
3. Mail via Postal System to the Human Resources Office, Judiciary of Guam, Guam Judicial Center, 120 West O'Brien Dr. Hagatna, Guam 96910.

### NATURE OF WORK

This is professional forensic work for offenders. Work involves applying the most current research and theoretical concepts in group counseling to ensure that treatment goals are achieved.

### MINIMUM KNOWLEDGE, ABILITIES, AND SKILLS

- Knowledge of the principles, practices and techniques of group counseling.
- Knowledge of related local laws.
- Knowledge of techniques of effective group counseling.
- Knowledge of personal and social adjustment.
- Ability to interpret and apply pertinent laws, rules, regulations and other program guidelines.
- Ability to function constructively under pressure and manage the risks involved in working with persons having complex, social, emotional and related problems.
- Ability to prepare accurate factual reports.
- Ability to work effectively with the public and employees.
- Ability to communicate effectively, orally and in writing.

*"The Judiciary of Guam is an equal opportunity provider and employer."*

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**MINIMUM  
EDUCATION AND  
EXPERIENCE**

Graduation from a recognized college or university with a Bachelor's degree in Social Work, Psychology or closely related field or Certified Substance Abuse Counselor through the International Certification and Reciprocity Consortium or NAADAC, the Association for Addiction Professionals or has specialized training in MATRIX-CJ and has completed 2 full cycles, in lieu of 2 full cycles, will work in consultation with a Matrix provider.

In lieu of a degree, license or substance abuse certification, for specific treatment programming, an individual may be required to have specialized certification or training in an Evidence-Based Program (EBP) or Evidence-Informed Program (EIP).

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**EDUCATIONAL  
REQUIREMENTS  
PURSUANT TO  
4 GCA § 4101 (c)(1)**

Applicants must possess a high school diploma or show successful completion of a General Educational Development (GED) Test, or any equivalent of a general education high school program, apprenticeship program or successful completion of a certification program, from a recognized accredited or certified technical institution, in a specialized field required for the job.

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**PROHIBITION  
PURSUANT TO P.L.  
28-98**

No person convicted of sex offense under the provision of Chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the government of Guam.

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**POLICE AND  
COURT  
CLEARANCE  
REQUIREMENTS**

If selected for this position, your selection will be conditional pending submission of a current police and court clearance. Applicant will have ten (10) workdays from the date of the Notification of Selection Letter to submit police and court clearance. The clearances should be issued within thirty (30) days from the submission date of your application. The cost of the clearances is the applicant's responsibility.

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**LICENSES,  
CERTIFICATIONS  
&  
BUSINESS  
LICENSE**

Applicants are required to provide a copy of licenses, certifications, certificates of completion and current business license attached to their Contractual Appointment Application Form.

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**AMERICANS WITH  
DISABILITIES ACT  
(ADA) & EQUAL  
EMPLOYMENT  
OPPORTUNITY (EEO)**

The Judiciary of Guam complies with the Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Individuals with disabilities requiring special accommodations or assistance should contact Ms. Lina P. Taitingfong, EEO Officer, at (671) 475-3374 or via email at [ltaitingfong@guamcourts.gov](mailto:ltaitingfong@guamcourts.gov) prior to any scheduled examinations or interviews.

In accordance with the Judiciary's EEOP Utilization Report, as approved by the U.S. Department of Justice, Office for Civil Rights, applicants may obtain a copy of the Utilization Report from the EEO Office upon request.

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**HOW TO FILE AN  
EEO COMPLAINT**

Applicants or candidates who believe they have been discriminated against based on an EEO Protected Classification, may file a complaint with the Judiciary's EEO Office. A complaint form is available on the Judiciary website at [www.guamcourts.org](http://www.guamcourts.org), on the Judiciary's Intranet, or at the Judiciary's EEO Office.

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**INTERVIEW PROCESS**

The HR Office will coordinate interviews for eligible applicants. Interviews will be conducted through teleconference, virtual conference or in-person.

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**FOR MORE  
INFORMATION**

For additional information, please call the Human Resources Office at (671) 475-3399/3329/3422 or email [hr@guamcourts.gov](mailto:hr@guamcourts.gov).

  
**D** DANIELLE T. ROSETE, ESQ.  
Administrator of the Courts