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IN THE SUPREME COURT OF GUAM

RE:)	Supreme Court of Guam
)	Administrative Order No. ADM18-001
IMPLEMENTING COST-SAVING)	
MEASURES IN JUDICIARY)	
OPERATIONS.)	ORDER
)	
)	
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The Organic Act of Guam vests the Supreme Court with the authority to make and promulgate rules governing the administration of the Judiciary and the practice and procedure in the courts of the judicial branch of Guam. 48 U.S.C.A. § 1424-1(a)(6). Further, the Chief Justice of the Supreme Court of Guam may issue such administrative orders on behalf of the Supreme Court of Guam as necessary for the efficient administration of the judicial branch of Guam. 48 U.S.C.A. § 1424-1(b)(3). In light of the aforementioned authority, and in an effort to reduce the financial liability of the Judiciary resulting from compensatory time earned, overtime pay, and night differential, the following measures will be implemented effective Tuesday, March 6, 2018, and shall remain in effect until further order:

 The intake/filing counters of the offices of the Supreme Court Clerk and the Superior Court Clerk, including the Northern Court Satellite, shall close at 4:00 p.m. Monday through Friday.

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- The intake counter at the Probation Services Division shall close at 4:00 p.m.
 Monday through Friday.
- 3. All Magistrate Hearings shall be held at 3:00 p.m. on any day in which Magistrate Hearings take place.

SO ORDERED this 27th day of February, 2018.

/s/
KATHERINE A. MARAMAN
Chief Justice