



# JUDICIARY OF GUAM

Administrative Office of the Courts

*Human Resources Office*

Guam Judicial Center · 120 W O'Brien Drive · Hagatna, GU 96910  
Telephone: (671)475-3399/3422/3239/3329 · Facsimile: (671) 477-3184



Katherine A. Maraman  
Chief Justice

Alberto C. Lamorena III  
Presiding Judge

Robert S. Cruz  
Acting Administrator of the Courts

Barbara Jean T. Perez  
Human Resources Administrator

## \*AMENDED\*

### OPEN & PROMOTIONAL JOB ANNOUNCEMENT TO ESTABLISH A LIST OF CERTIFIED ELIGIBLES

<b>POSITION TITLE:</b>  <b>JUDICIAL THERAPIST</b>		<b>ANNOUNCEMENT NO.</b> 160-2017
<b>DEPARTMENT:</b> SUPERIOR COURT	<b>DIVISION:</b> CLIENT SERVICES AND FAMILY COUNSELING	<b>TYPE OF ANNOUNCEMENT:</b> FULL-TIME PERMANENT APPOINTMENT
<b>PAY GRADE:</b> GPP-O-1 thru GPP-O-18		<b>APPLICATION WILL BE ACCEPTED FOR THE PERIOD:</b>
<b>SALARY:</b> \$49,897.00 thru \$87,943.00		<b>OPENS:</b> JANUARY 23, 2017 <b>CLOSES:</b> CONTINUOUS UNTIL FILLED

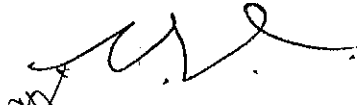
<b>NATURE OF WORK</b>	This is complex professional family counseling work. Employees in this class perform the full range of complex professional duties which involves providing clinical treatment, including independent work in specialized areas of the profession.
<b>MINIMUM KNOWLEDGE, ABILITIES, AND SKILLS</b>	<ul style="list-style-type: none"> <li>• Knowledge of the principles, practices and techniques of clinical or therapeutic counseling.</li> <li>• Knowledge of local laws relating to family matters.</li> <li>• Knowledge of techniques of effective marital, family, group and child counseling.</li> <li>• Knowledge of the dynamics of human behavior pertinent to diagnostic or treatment interviews.</li> <li>• Knowledge of the problems of personal and social adjustment.</li> <li>• Ability to utilize relevant personality theory, casework methods, supervision and consultation in clinical practice.</li> <li>• Ability to interpret and apply pertinent laws, rules, regulations and other program guidelines.</li> <li>• Ability to function constructively under pressure and risks involved in working with persons having complex social, emotional and related problems.</li> <li>• Ability to prepare accurate case histories and factual reports.</li> <li>• Ability to work effectively with the public and employees.</li> <li>• Ability to communicate effectively, orally and in writing.</li> <li>• Skill in interviewing and developing diagnostically based treatment plans.</li> </ul>
<b>MINIMUM EXPERIENCE AND TRAINING</b>	Graduation from a recognized college or university with a Master's degree in Social Work, Psychology or closely related field, and possession of a valid license as a Marriage and Family Therapist, Licensed Professional Counselor, Licensed Mental Health Counselor, Licensed Clinical Social Worker, or other related professional license.
<b>RATING AND SELECTION FACTORS</b>	Candidates will be considered and selected based on merit without discrimination because of age, disability, equal pay/compensation, genetic information, harassment, national origin, pregnancy, race/color, religion, retaliation, sex, sexual harassment and any other classification protected by law. Evaluation will be based on the candidate's education, experience, and training as evidenced in the submitted application for employment form.
<b>EXAMINATION REQUIREMENTS</b>	A written test is not required. Applicants will be rated on a scale between 70.00 and 100.00 percent on the basis of training, education and experience in relation to the minimum requirements of the position.

INTERVIEWING PROCEDURES	A personal interview or interview by telephone ( if off-island) will be coordinated by the Human Resources Office for all eligible's referred via certification.
PROHIBITION PURSUANT TO P.L. 28-98	No person convicted of sex offense under the provision of Chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the government of Guam.
DRUG SCREENING	Applicants selected for employment with the Judiciary of Guam shall undergo and pass a mandatory drug test before being employed. This also applies to employees selected for Testing Designated Positions (TDP). Failure to submit or pass such drug test shall be grounds for rescinding the offer of appointment.
WORK ELIGIBILITY	When offered a position, you will be required to provide proof of identity and eligibility for employment in the United States as a condition of employment.
EMPLOYMENT MEDICAL EXAMINATION	All applicants accepting employment must undergo a medical examination and be declared by a physician as capable of performing the duties of the position within six (6) months from date of hire.
VETERAN'S PREFERENCE	Applicants claiming veteran's preference are required to provide a copy of their DD-214 (military discharge form). Those claiming compensable disability are required to provide a copy of a letter from the Veteran's Administration.
DISABILITY PREFERENCE	Title 4 Guam Code Annotated §4104 provides for five (5) preferential points for applicants who are residents of Guam and are physically or mentally impaired, but are physically and mentally able to perform efficiently and safely the duties of the job being applied for. Applicants claiming points for disability preference must submit a Certification of Disability from the Department of Integrated Services for Individuals with Disabilities, Division of Vocational Rehabilitation.
EDUCATION	All applicants must provide proof of acquired education by submitting a copy of his/her high school diploma or General Education Development (G.E.D.) or college diploma and/or official transcripts.
POLICE AND COURT CLEARANCE REQUIREMENTS	All applicants are required to submit a current Police and Court Clearance valid within 30 days from the opening date of the Job Announcement.
WHERE TO APPLY	Applicants can obtain and <u>must</u> submit an "Application for Employment" form to : Human Resources Office, Judiciary of Guam, Guam Judicial Center, 120 West O'Brien Dr. Hagatna, Guam 96910. The Application for Employment form is also available on the Judiciary of Guam's website at <a href="http://www.guamcourts.org">www.guamcourts.org</a> .
FOR MORE INFORMATION	For additional information, please call the Human Resources Office at 475-3399/3329/3422.

**EQUAL EMPLOYMENT OPPORTUNITY**

The Judiciary of Guam complies with the Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Individuals with disabilities requiring special accommodations or assistance should contact Ms. Linette M. Perez, EEO Officer, at 475-3374 or TDD at 477-6953 prior to any scheduled examinations or interviews.

In accordance with the Judiciary's EEO Plan, as approved by the U.S. Department of Justice, Office for Civil Rights, applicants may obtain a copy of the EEO Plan from the EEO Office upon request.

  
**ROBERT S. CRUZ**  
 Acting Administrator of the Courts