



## Dededo Municipal Planning Council Regular Monthly Meeting

Wednesday, September 18, 2024 @ 6:00p.m.

Dededo Senior Citizen Center

Live on Dededo Mayor's Office Facebook page

### AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Forum (3 mins per person)
- IV. Review & Approval of Minutes of Aug. 13, 2024
- V. Review & Approval of Financial Report
- VI. Committee Report:
  - a) 734th AMS b) NCTS c) USMC d) Sports e) Dededo Veteran's Organization f) Vice Mayor
- VII. Old Business:
  - a) Lencho Park Upgrades-Ongoing sidewalk resurfacing. Pending Basketball/Tennis Courts & restrooms.
  - b) FEMA Public Assistance projects - c) Dededo Mayor's Office Golf Tournament - Nov. 7, 2024 - Proceeds will benefit Santa Barbara Fiesta & Dededo Veteran's Organization
  - d) Ratification of zone change application for Lot 5234-6 from "A" (Agriculture) to "M-1" (Light Industrial) zone to construct and operate a warehouse for renewable energy products, storage, workspace and parking on Chalan Acho Latte. Applicant: Hagens, Inc. Rep: Felix Benavente.
  - e) Ratification of zone change application for Lots 1-1-1, 1-1-2, 1-1-3, Tract 537 on Chalan Castro Machananao from "A" (Agriculture) to "R-2" (Multi-Family Dwelling) for the purpose to construct four (4) 2-story multi-family apartment buildings with a total of thirty (30) units. Applicants: C.Y. Leung Rep: Felix Benavente
- VIII. New Business:
- IX. Members Input
- X. Announcements
- XI. Adjourn

For special accommodations email [dededo.astumbo@gmail.com](mailto:dededo.astumbo@gmail.com).

This ad is paid by with DMPC Revolving Fund



## JUDICIAL COUNCIL OF GUAM

Suite 300 Guam Judicial Center  
120 West O'Brien Drive, Hagåtña, Guam 96910-5174  
Tel: (671) 475-3300 Fax: (671) 475-3140  
[www.guamcourts.org](http://www.guamcourts.org)

### NOTICE OF PUBLIC MEETING

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September 12, 2024
September 17, 2024
- III. DETERMINATION OF QUORUM
- IV. READING AND DISPOSAL OF MINUTES:
 

August 15, 2024 Regular Meeting
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CHIEF JUSTICE ROBERT J. TORRES  
Chairman

## AVAILABLE JOBS FOR ELIGIBLE U.S. WORKERS

### 15 - CARPENTERS WITH ONE YEAR EXP.

**\$18.34 PER HOUR**

Construct, install, and repair wooden structures and fixtures using hand and power tools, adhering to local building codes. Interpret blueprints, sketches, and plans to determine material type and dimensions needed. Choose appropriate lumber and other materials. Measure and mark layouts and assembly lines on materials. Cut and shape materials to specifications using tools like saws, chisels, and planes.

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Supervises and schedules construction workers' activities at the project site. Reviews specifications and blueprints to plan procedures. Monitors work progress and sites to ensure compliance with specifications. Marks site locations for structures, fixtures, or equipment. Coordinates construction and maintenance activities, often through supervisory personnel. Oversees project development, including organization, scheduling, budgeting, and implementation. Includes managers in specialized fields like carpentry or plumbing.

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**Benefits:** Roundtrip airfare for off-island hire; Food & Lodging @ \$150 per week; Local transportation from employer's designated lodging facility to/from jobsite.

The job offer meets all EEO requirements, and initiates a temporary placement. The recruitment associated with this job offer is closely monitored by the Department of Labor. Qualified, available and willing U.S. workers are highly encouraged to apply. Should you qualify for the job and are not hired, you may appeal with the Department of Labor who will independently review matter.

The complete job duties may be viewed in person at American Job Center  
414 W. Soledad Avenue, Suite 300 GCIC Building, Hagatna, Guam  
Or apply online at [www.hireguam.com](http://www.hireguam.com); Enter Keyword: 2024 - 105

## RAZZANO WALSH & TORRES, P.C. JOSEPH C. RAZZANO

Pan American Building  
139 Murray Blvd. Suite 100  
HAGÁTÑA, GUAM 96910  
TELEPHONE: (671) 989-3009  
FACSIMILE: (671) 989-8750  
ELECTRONIC SERVICE: [eservices@nwt.guam.com](mailto:eservices@nwt.guam.com)

### IN THE SUPERIOR COURT OF GUAM

IN THE MATTER OF THE ESTATE  
OF  
JOHNNY SABLAN UNPINGCO,  
Decedent.  
PROBATE CASE NO. PR0125-24

### SECOND NOTICE OF HEARING

THIS NOTICE IS REQUIRED BY LAW. YOU ARE NOT REQUIRED TO APPEAR IN COURT UNLESS YOU DESIRE.

1. NOTICE IS HEREBY GIVEN that Annie Flores Borja Unpingco has filed a Verified Petition for Letters of Testamentary with Will Annexed.

2. A hearing on the petition will be heard on **Wednesday, September 25, 2024, at 10:00 a.m.**

3. To attend or to participate in the hearing, you may appear in person at the Guam Judicial Center, appear remotely at <https://guamcouns-org.zoom.us> and enter Meeting ID: 864 4387 2213 and Passcode: JEMI, or call into the courtroom at 671-300-6703 at the designated hearing time. For connectivity issues, you may contact Jannette Samson at (671)475-0141 or email [jsamson@guamcourts.gov](mailto:jsamson@guamcourts.gov).

DATED: 28 August 2024.

**JANICE M. CAMACHO-PEREZ**  
Clerk of Court, Superior Court of Guam  
By: */s/Alice B. Mendoza*  
Courtroom/Chamber Clerk

## CLASSIFIED ADVERTISING

### Personal Ad?

Trying to sell the car, old phone, or miscellaneous item? Have an upcoming yard sale, Events, etc? We can help you get the word out.

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Mon. - Fri. 8:00 am - 5:00 pm

THE GUAM  
DAILY POST



**GUAM MEMORIAL HOSPITAL AUTHORITY**  
**ATURIDÁT ESPETÁT MIMURIÁT GUÁHAN**



**Board of Trustees Meeting**

Date: Tuesday, September 24, 2024  
 Time: 5:00 p.m.  
 Meeting will take place via Zoom Video Conferencing  
 Meeting ID: 889 2761 9303  
 Passcode: 907879

**AGENDA:**

I. Call Meeting to Order and Determination of Quorum; II. Open Government Compliance: A. Publication, September 17, 2024. B. Publication, September 22, 2024. C. GovGuam Notices Portal & Website Posting; III. Approval of the Minutes: A. August 28, 2024. IV. Old Business: None. V. New Business: Please see Board Subcommittee Reports: VI. Management's Report; VII. Guam Memorial Hospital Volunteers Association Report; VIII. Board Subcommittee Reports: A. Joint Conference and Professional Affairs: 1. Res. 2024-55. Relative to the Appointment of Active Associate Medical Staff Privileges; 2. Emergency Medicine Department Rules and Regulations 1. Section IX: Physician Assistant (Scope of Practice) and Delegation of Privileges Form-Urgent Care-Fast Track Physician Assistant Privileges; 3. CY2023 Strategic Goal 5: Engage Physicians; B. Human Resources: 1. GFT and GMHA Collective Bargaining Agreement; 2. Res. 2024-57. Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Infection Preventionist; 3. Res. 2024-58. Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Director of Pharmacy; 4. Res. 2024-59. Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Director of Respiratory Care Services; 5. Res. 2024-60. Relative to the Appointment of the Guam Memorial Hospital Authority's ("GMHA") Antibiotic Stewardship Program Leader; 6. CY2023 Strategic Goal 4: Engage the Healthcare Workforce; C. Facilities, Capital Improvement Projects, and Information Technology: 1. Critical Infrastructure Projects (\$20M ARPA Funding); 2. Annual Evaluations for Management Programs (2023); 3. CY2023 Strategic Goal 2: Enhance Infrastructure and Technology; D. Quality and Safety: 1. CY2023 Strategic Goal 3: Transform Healthcare Services; E. Finance and Audit: 1. Res. 2024-56. Relative to Approving Ninety-Four (94) New Fees and One Hundred Sixty (160) Fee Schedule Updates; 2. CY2023 Strategic Goal 1: Achieve Financial Viability; F. Governance, Bylaws, and Strategic Planning: 1. Res. 2024-81. Relative to the Approval of the Revised Policy A-100 Mission Statement; 2. GMHA Bylaws of the Board of Trustees (Updated); 3. CY2023 Strategic Goal 6: Engage & Partner with the Community; IX. Public Comment; X. Adjournment

For special accommodations, please contact Theo Pangelinan, EEO Officer, at (671) 847-2104, Monday through Friday from 8:00 a.m. to 5:00 p.m.

/s/ Lillian Perez-Posadas, MN, RN  
 Hospital Administrator/CEO

*This advertisement is paid with government funds by the GMHA.*



**JUDICIAL COUNCIL OF GUAM**

120 West O'Brien Drive, Hagåtña, Guam 96910-5174  
 Tel: (671) 475-1300 Fax: (671) 475-3140  
 www.judicialcouncil.guam

**NOTICE OF PUBLIC MEETING**

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**CHIEF JUSTICE ROBERT J. TORRES**  
 Chairman



Joseph T. Duenas  
 CCU Chairman

**GUAM POWER AUTHORITY**  
 ATURIDÁT ILEKTRESEDÁT GUÁHAN  
 P.O. BOX 2977 • HAGÁTÑA, GUAM U.S.A. 96932-2977  
 Telephone Nos. 671-648-3045/55 or Facsimile 671-648-3165



John M. Benavente, P.E.  
 General Manager

**REQUEST FOR PROPOSALS**

This notice is paid for by the GUAM POWER AUTHORITY REVENUE FUNDS  
 Public Law 26-12

BID NO.:	CLOSING DATE	TIME:	DESCRIPTION:
GPA-RFP-24-013	10/15/2024	4:00 P.M.	Landis + Gyr Advanced Grid Analysis Software Services

Copies of the general scope of work may be picked up at the GPWA Procurement Office, 15T Floor, Room 101, Gloria B. Nelson Public Service Building, 688 Route 15, Mangilao, Guam 96913. All interested firms should register with GPA's Procurement Division to be able to participate in the RFP. Please call our office at 1 (671) 648-3054 / 3055 to register. Registration is required to ensure that all "Amendments and Special Reminders" are communicated to all proponents throughout the RFP process. Procurement instructions are posted on the Authority's web site at <https://go.opengovguam.com/bids/available/gpa>.

/s/ John M. Benavente, P.E.  
 General Manager



Joseph T. Duenas  
 CCU Chairman

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**FINAL ADVERTISEMENT INVITATION FOR BID**

This notice is paid for by the GUAM POWER AUTHORITY REVENUE FUNDS  
 Public Law 26-12

BID NO.:	NON-MANDATORY PRE-BID/SITE VISIT:	TIME:	DUE DATE:	TIME:	DESCRIPTION:
GPA-103-24			10/02/2024	10:00 A.M.	Pad Mounted Transformers
GPA-108-24	09/24/2024	9:00 A.M.	10/15/2024	9:00 A.M.	Harmon T-501 Repair and Rehabilitation (\$100.00 Non-Refundable Fee)
GPA-120-24			09/25/2024	10:00 A.M.	Miscellaneous Electrical Materials

Bid packages may be picked up at the GPWA Procurement Office, 1<sup>st</sup> Floor, Room 101, Gloria B. Nelson Public Service Building, 688 Route 15, Mangilao, Guam. **Non-refundable payment must be made at our GPA Customer Service Department prior to issuance of documents.** All interested firms should register with GPA's Procurement Division to be able to participate in the bid. Please call our office at (671) 648-3045 / 3055 to register. Registration is required to ensure that all "Amendments and Special Reminders" are communicated to all bidders throughout the bid process. Procurement instructions are posted on the Authority's web site at [https://go.opengovguam.com/tenders/tenders\\_list?standalone/gpa?tender\\_status=Available](https://go.opengovguam.com/tenders/tenders_list?standalone/gpa?tender_status=Available) and [https://notices.guam.gov/notices?view=list&keyword=&date\\_from=&date\\_to=&type\\_id=&event\\_date\\_from=&event\\_date\\_to=&department\\_id=&division\\_id=&topic\\_id=&topic\\_id%58%5D=59&topic\\_id%58%5D=62&group\\_id=&deadline=0&show\\_records=10#notices\\_start](https://notices.guam.gov/notices?view=list&keyword=&date_from=&date_to=&type_id=&event_date_from=&event_date_to=&department_id=&division_id=&topic_id=&topic_id%58%5D=59&topic_id%58%5D=62&group_id=&deadline=0&show_records=10#notices_start).

/s/ John M. Benavente, P.E.  
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**HELP WANTED**

**LABORERS UP TO \$25 PAINTERS AN HOUR CARPENTERS AN HOUR**

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 671-487-7781  
 mattmurphy708@gmail.com

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 Hagåtña, Guam 96910  
 Telephone: (671) 588-8866  
 Facsimile: (671) 472-9616  
 Email: [guam@mcdonaldlaw.com](mailto:guam@mcdonaldlaw.com)

Attorneys for Petitioner  
**RUDOLPH RODOLFO**

**IN THE SUPERIOR COURT OF GUAM IN THE MATTER OF THE ESTATE OF RUDY SANTIAGO ESTAVILLO AND BENJAMIN CASTILLO ESTAVILLO, Deceased, BY RUDOLPH RODOLFO, Petitioner.**

PROBATE CASE NO. PR0133-24

**NOTICE OF HEARING ON PETITION FOR LETTERS OF ADMINISTRATION AND PROBATE**

THIS NOTICE IS REQUIRED BY LAW. YOU ARE NOT REQUIRED TO APPEAR IN COURT UNLESS YOU DESIRE.

1. NOTICE IS HEREBY GIVEN that Petitioner RUDOLPH RODOLFO has filed a Petition for Letters of Administration and for Probate of Estate.

2. A hearing on this Petition is set for September 25, 2024 at 9:30 a.m. of the said date, in the courtroom at the Superior Court of Guam, Hagåtña, Guam.

**JANICE M. CAMACHO-PEREZ, ESQ.**  
 Clerk of Court, Superior Court of Guam  
 BY: /s/ PAULINE I. UNTALAN  
 Chamber/Courtroom Clerk

You may appear in person at the Courtroom of Judge Dana A. Gutierrez, 120 W. O'Brien Drive, Hagåtña, Guam or you may participate via Zoom by logging onto <https://guamcourts.org/zoom> and enter the Meeting ID: 839 787 4 0380 and Passcode: 189701 For technical assistance, please call (671) 475-3207 live (5) minutes prior the



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**Benefits:** Roundtrip airfare for off-island hire; Food & Lodging @ \$150 per week; Local transportation from employer's designated lodging facility to/from jobsite.

*The job offer meets all EEO requirements, and initiates a temporary placement. The recruitment associated with this job offer is closely monitored by the Department of Labor. Qualified, available and willing U.S. workers are highly encouraged to apply. Should you qualify for the job and are not hired, you may appeal with the Department of Labor who will independently review matter.*

**The complete job duties may be viewed in person at American Job Center**  
**414 W. Soledad Avenue, Suite 300 GCIC Building, Hagåtña, Guam**  
**Or apply online at [www.hireguam.com](http://www.hireguam.com): Enter Keyword: 2024 - 105**

### RAZZANO WALSH & TORRES, P.C.

**JOSEPH C. RAZZANO**  
Pan American Building  
139 Murray Blvd Suite 100  
HAGATÑA, GUAM 96910  
TELEPHONE: (671) 989-3009  
FACSIMILE: (671) 989-8750  
ELECTRONIC SERVICE: [eservices@nwt.guam.com](mailto:eservices@nwt.guam.com)

#### IN THE SUPERIOR COURT OF GUAM

IN THE MATTER OF THE ESTATE  
OF  
**JOHNNY SABLAN UNPINGCO,**  
Decedent.  
PROBATE CASE NO. **PRO125-24**

#### SECOND NOTICE OF HEARING

THIS NOTICE IS REQUIRED BY LAW. YOU ARE NOT  
REQUIRED TO APPEAR IN COURT UNLESS YOU DESIRE.

1. NOTICE IS HEREBY GIVEN that Annie Flores Borja Unpingco has filed a Verified Petition for Letters of Testamentary with Will Annexed.

2. A hearing on the petition will be heard on Wednesday, September 25, 2024, at 10:00 a.m.

3. To attend or to participate in the hearing, you may appear in person at the Guam Judicial Center, appear remotely at <https://guamcourts.org.zoom.us> and enter Meeting ID: 864 4387 2213 and Passcode: 15M1, or call into the courtroom at 671-300-6203 at the designated hearing time. For connectivity issues, you may contact Jannette Samson at (671) 475-0141 or email [jsamson@guamcourts.gov](mailto:jsamson@guamcourts.gov).

DATED: 28 August 2024

**JANICE M. CAMACHO-PEREZ**  
Clerk of Court, Superior Court of Guam  
By: /s/Alice B. Mendoza  
Courtroom/Chamber Clerk

## CLASSIFIED ADVERTISING

### Personal Ad?

Trying to sell the car, old phone, or  
miscellaneous item? Have an up  
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We can help you get the word out.

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Call us at 671.649.1924 or  
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Mon. - Fri. 8:00 am - 5:00 pm  
**GUAM DAILY POST**



# JUDICIAL COUNCIL OF GUAM

Suite 300 Guam Judicial Center  
120 West O'Brien Drive  
Hagåtña, Guam 96910-5174  
Tel: (671) 475-3300 Fax: (671) 475-3140

**JUDICIAL COUNCIL OF GUAM  
REGULAR MEETING  
THURSDAY, AUGUST 15, 2024  
Justice Monessa G. Lujan Appellate Courtroom  
Guam Judicial Center**

★★★★

Hon. Robert J. Torres  
Chairman

Hon. Katherine A. Maraman  
Member

Hon. F. Philip Carbullido  
Member

Hon. Alberto C. Lamorena, III.  
Member

Hon. Maria T. Cenzone  
Member

★★★★

Advisory Committee Members:

Hon. Arthur R. Barcinas

Hon. Vernon P. Perez

Hon. Elyze M. Iriarte

Hon. Dana A. Gutierrez

Hon. Alberto E. Tolentino

Atty. Jacqueline T. Terlaje

Atty. Frederick J. Horecky

★★★★

Administrator of the Courts:  
Danielle T. Rosete

Judicial Council Secretary:  
Jessica J. Perez-Jackson

Judicial Council Asst. Secretary:  
Petrina M. Ula

## MINUTES

### I. CALL TO ORDER

The Regular Meeting of the Judicial Council was called to order by the Chairman, Chief Justice Robert J. Torres, at the hour of 12:05 p.m.

### ROLL CALL:

Chief Justice Robert J. Torres  
Justice F. Philip Carbullido  
Justice Katherine A. Maraman  
Presiding Judge Alberto C. Lamorena III  
Judge Maria T. Cenzone

#### Also present via Zoom:

Family Court Referee Linda L. Ingles  
Administrative Hearing Officer Kristina L. Baird  
Ms. Barbara Jean T. Perez, Human Resources Administrator

#### Also present in the Monessa G. Lujan Appellate Courtroom:

Attorney Jacqueline T. Terlaje, Guam Bar Association, Advisory Committee Member  
Attorney Dean A. Manglona, Guam Bar Association, Advisory Committee Member  
Ms. Danielle T. Rosete, Administrator of the Courts  
Ms. Sophia Santos Diaz, Deputy Administrator of the Courts  
Ms. Hannah Gutierrez Arroyo, Clerk of Court, Supreme Court  
Ms. Ma. Dianne O. Gudmalin, Finance Administrator  
Ms. Rohnda Calvo, Deputy Human Resources Administrator  
Ms. Sarah Elmore-Hernandez, Director of Policy Planning & Community Relations  
Ms. Suzane P. Santiago-Hinkle, Staff Attorney  
Mr. Andrew T. Perez, Staff Attorney  
Ms. Melissa M. Casil, Client Services and Family Counseling Division Administrator  
Mr. Carl V. Dominguez, Procurement and Facilities Management Administrator  
Ms. Dawn R.S. Blas, Judicial Educator  
Ms. Marcelene C. Santos, Public Guardian  
Ms. Erica H. Unpingco, Court Programs

Ms. Rosanna Villagomez-Aguon, Chief Probation Officer  
Ms. Trisha Suzuki, Deputy Chief Probation Officer  
Mr. Joseph J. Leon Guerrero, Deputy Chief Marshal  
Mr. Jesse Franquez, IFIK President  
Ms. Shelterihna Alokoa, Judicial Assistant & Supreme Court Technical Bailiff  
Ms. Petrina M. Ula, Judicial Assistant, Judicial Council Assistant Secretary

## **II. PROOF OF DUE NOTICE OF MEETING**

Due publication of the five-day Notices of Meeting of the Judicial Council, as required under the Open Government Law, was published in the Guam Daily Post. Acknowledgments are on file.

## **III. DETERMINATION OF QUORUM**

**Chief Justice Torres began the roll call. Chief Justice Robert J. Torres, Associate Justice F. Philip Carbullido, and Justice Katherine A. Maraman identified themselves. Presiding Judge Alberto C. Lamorena III joined the meeting at 12:06 p.m. during roll call. This meeting determined a quorum with 4 (four) of the five Judicial Council members present. Judge Maria T. Cenzone joined the meeting 12:16 p.m.**

Before proceeding, Chief Justice Torres acknowledged and congratulated Justice Maraman on her 30<sup>th</sup> anniversary of service to the Judiciary.

## **IV. READING AND DISPOSAL OF MINUTES: July 18, 2024, Regular Meeting minutes**

**Chief Justice Torres asked for a motion to approve the July 18, 2024, Regular Meeting minutes. Presiding Judge Lamorena made a motion, Justice Maraman seconded the motion. Chief Justice Torres called an oral vote. With no discussion, four of the five Judicial Council members voted to approve the minutes, subject to correction.**

## **V. OLD BUSINESS**

### **A. Judiciary FY24 Remittances Pursuant to Applicable Law**

Ms. Dianne Gudmalin reported on the status of collections for general operations as per Public Law 37-42, Chapter 4: The Judiciary of Guam received approximately 88% of the total allotment, or \$35.7 million of the total appropriation of \$40.4 million. Deposits of bi-weekly allotments have been timely, with the most recent allotment deposited on August 6. Only three bi-weekly allotments remain to be collected for the remainder of the fiscal year.

## **B. Update on Capital Improvement Projects**

Ms. Danielle T. Rosete, Administrator of the Courts, provided an update on the capital improvement projects, as detailed below:

- The Guam Historic Courthouse project is nearly ready for final inspection by the Department of Public Works (DPW). The network installation is 90% complete, with the second floor finished and the first floor near completion. Telephone lines are prepared, and electrical work, including a transformer and automatic transfer switch, is ongoing. A new generator is almost fully installed. Security access control features are expected to be completed this week. Staff move-in is being coordinated, with an update anticipated by the next Judicial Council meeting.
- Renovation of the financial cashier area, self-represented litigant kiosk, and clerk's office counters is progressing. The cashier area is almost complete, with carpeting being installed. Once finished, work will shift to the litigant counters and clerk's office. Some disruption for courthouse patrons is expected during this process.
- An architect is addressing ongoing condensation issues with the skylights at the Supreme Court and atrium. Plans are underway to explore hardening options for both skylights.

## **C. eCourts and eSupervision Transition**

Ms. Sophia Santos Diaz, Deputy Administrator of the Courts, provided the Council with a progress update on the ongoing testing and integration of the new case management system, as detailed below:

- Weekly meetings with the vendor continue, and testing has expanded to include the clerk's office, financial management, and the functions used by the Marshal Services Division. The team is also working with additional vendors for system interfaces, particularly related to the VCCH. Recent discussions with Journal Technologies and DataMax are focused on data sets and how they will be integrated across systems. The team is engaging with Probation and Client Services to clean their data in preparation for conversion to the eSupervision solution.
- The e-payment system is also under review, with discussions on incorporating e-payment functionality from the E-series system, which would allow acceptance of both debit and credit cards.
- Additionally, the team is evaluating the public access and e-filing components of the system. There will be a need to establish a fee schedule for electronic public access to documents, which will be brought before the Judicial Council for consideration. Progress is steady, with ongoing efforts to address any issues before the system goes live.
- Questions were raised about ensuring seamless integration and expanding the public access portal with the new eCourt system.

#### **D. Review of Pay Adjustments to the Guam Police Department (for Informational Purposes)**

Chief Justice Torres asked AOC Danielle Rosete to provide a report on the review of pay adjustments to the Guam Police Department (GPD). Her report is as follows:

- Following the last Judicial Council meeting, communication with the Executive Director of the POST Commission, John Lizama, confirmed that the Commission will begin reviewing pay parities for all POST Commission positions, including probation officers and court marshals. A POST Commission meeting was held on August 1st, attended by judiciary representatives. Agencies were asked to review their position description questionnaires in preparation for a study on law enforcement pay tiers.
- The Commission has been authorized to hire an HR specialist to address the pay tier structure for law enforcement positions. Judiciary HR, along with the Chief Probation Officer and Chief Marshal, is reviewing job standards and position descriptions, which were last updated in 2016-2017. This will ensure preparedness when the study begins. Updates will be provided as the POST Commission's work progresses.

Justice Carbullido asked for a point of clarification regarding activity on action for GPD officers and all law enforcement. According to AOC Rosete, it is her understanding that GPD received the adjustment and to address pay parity among other law enforcement agencies, and the POST Commission plans to conduct a comprehensive study. She further supplied that instead of applying an across-the-board increase, the POST Commission, through its Executive Director, intends to use this study to assess and address pay parity for all law enforcement positions.

Justice Carbullido asked if the expected law enforcement pay increase was accounted for in the Judiciary's budget, to which the Chief Justice responded that only the typical increases were accounted for and did not include the additional amount. Chief Justice Torres supposed that when the pay study is completed and recommendation suggested, there will have to be a push for funding of any law enforcement adjustments based on the pay study.

## **VI. NEW BUSINESS**

### **A. Certification of Commendation (E. Pinaula)**

Chief Justice asked AOC Rosete to say a few words as they present Esther Pinaula with her Certificate of Commendation and recognize her for her years of service to the Judiciary. After Ms. Rosete provided her heartfelt appreciation to Esther on behalf of the Judiciary, Chief Justice Torres also asked Presiding Judge Lamorena and other Judicial Council members to share their gratitude for Esther's service, as well. Ms. Pinaula also had a moment to share her last words to the Council and the Judiciary.



**B. Resolution, JC24-014 Relative to the Declaration of Constitution Day and Constitution Week**

**C. Resolution, JC24-015 Relative to Recognizing the Importance of Jury Service and Declaring Juror Appreciation Week**

Chief Justice Torres called upon Presiding Judge Lamorena to speak on Constitution Day and Constitution Week. Presiding Judge Lamorena introduced the resolutions for Constitution Day and Week as well as the resolution for Juror Appreciation Week, sharing how the Judiciary educates the public about the importance of the Constitution every year and thanking the citizens for their service as jurors. **Presiding Judge Lamorena moved to pass both Resolutions (for Constitution Day and Constitution Week and Jury Appreciation Week) as submitted to the Council; Justice Maraman seconded the motion.** Chief Justice Torres asked the Council if there was any discussion on the motion, to which there was none. **Chief Justice Torres called for an oral vote to adopt both Resolutions Relative to the Declaration of Constitution Day and Constitution Week 2024 and Juror Appreciation Week 2024. All five (5) Council members voted unanimously in favor of the Resolutions.**

## **VII. COMMUNICATIONS**

Chief Justice Torres shared two items for communications that were received from the Speaker of the Guam Legislature, as listed below:

1. **Budget and Bill 236-37:** The Judiciary's appropriation for FY 2025, included in Bill 236-37, closely aligns with its funding request and ensures adequate resources. The bill also extends the deadline for the Guam Criminal Law and Procedure Review Commission by an additional two years, allowing for the inclusion of criminal jury instructions and the completion of Title 8. Additionally, a proposal addressing the judiciary's fee schedule was included, simplifying the process while maintaining the legislative intent regarding the Judicial Building Fund and Client Services Fund. Management will monitor the bill as it moves through the legislative process, which must conclude by the end of August.
2. **Magistrate Appointment Hearing:** The Speaker invited attendees to the confirmation hearing for Attorney Sean Brown's appointment as a magistrate, scheduled for August 29, 2024, at 5:30 PM. Written testimony can be submitted to Senator Terlaje via email or hand-delivered to the Speaker's office. The Chief Justice confirmed attendance to support the appointment.

## VIII. PUBLIC COMMENT

### A. Guam Bar Association Board (GBA) – President’s Report

Guam Bar Association president Jackie Terlaje reported that following a Supreme Court order regarding the petition for review of the bylaws, the Board of Governors convened and adopted committee structures for the association. She explained that ten members will be appointed to each of the eight standing committees, including the Alternative Disciplinary Committee, which has 14 members. Attorney Terlaje shared that a focus on wellness within the legal community was emphasized, aligning with a national trend and the Board plans to launch a series of lunch meetings to introduce the Wellness Plan to attorneys, addressing the need for serious time off.

Additionally, according to Attorney Terlaje, the Board, with encouragement from the Judiciary, is exploring the implementation of interest on earned income from trust accounts to fund public interest programs. Lastly, Ms. Terlaje said an application for affiliation with the National Association of Asian Pacific American Lawyers has been submitted to foster relationships and potentially secure grant funding for the Pacific region.


### B. Court Employees Association

IFIK president Jesse Franquez explained that the Employees’ Association is fundraising for the Judiciary’s annual Christmas party which is set for December 27<sup>th</sup> and encouraged all to support the first fundraiser, this Friday at 6 p.m. at the Venue. Mr. Franquez also updated the Council on the T-shirts, which have arrived and will be sorted for distribution. He will let everyone know when T-shirts may be picked up.

## XI. ADJOURNMENT

**Presiding Judge Lamorena moved to adjourn until September 19, 2024. Judge Cenzon seconded the motion, adjourning the meeting at 12:55 p.m.**

Respectfully submitted this 19th day of September 2024.

  
\_\_\_\_\_  
JESSICA J. PEREZ-JACKSON  
Executive Secretary  
Judicial Council of Guam

**As set out above, the Minutes of the August 15, 2024 Regular Meeting were approved by the Judicial Council at the September 19, 2024 Regular Meeting.**

  
\_\_\_\_\_  
ROBERT J. TORRES  
Chair



# JUDICIARY OF GUAM

Administrative Office of the Courts  
Human Resources Office

Guam Judicial Center • 120 West O'Brien Dr • Hagåtña, Gu. 96910  
Telephone: (671) 475-3399/3239/3329/3422/3583 • Fax: (671) 477-8520



Hon. Robert J. Torres  
Chief Justice

Hon. Alberto C. Lamorena III  
Presiding Judge

Danielle T. Rosete, Esq.  
Administrator of the Courts

Barbara Jean T. Perez  
Human Resources Administrator

September 9, 2024

## MEMORANDUM

TO: Judiciary Employees

FROM: Human Resources Administrator

SUBJECT: **Fiscal Year 2025 Group Health Insurance Open Enrollment**

It's that time again, we are approaching the annual Health Insurance Open Enrollment period, which provides you the opportunity to review and make changes to your health insurance needs. For FY 2025, the Judiciary continues to offer **TakeCare and SelectCare** with the following plans: **medical PPO1000, medical HSA2000, Dental 1000 and Dental 2000 (orthodontia coverage)**. This memo serves to inform you of the details regarding the open enrollment process and encourages all employees to participate.

### **Open Enrollment:**

The Health Insurance Open Enrollment will take place from **Tuesday, September 10, 2024 to Wednesday, September 25, 2024**. During this time, you can make changes to your existing coverage, enroll in a new plan, or opt-out of health insurance in its entirety. Coverage shall be effective **Tuesday, October 1, 2024**, and the new rates will be effective pay period ending **Saturday, October 5, 2024**.

### **What to Consider During Open Enrollment:**

- **Review Your Current Coverage:** Take time to evaluate your current health insurance plan. Consider whether it meets your needs or if a different plan might be more beneficial.
- **Changes in Health Care Needs:** Assess any changes in your health or family situation that might affect your insurance needs for the upcoming year. Given the Judiciary is continuing with the same insurance carriers, employees will automatically be enrolled **"rolled-over" into the same plan, class, and carrier if no cancellation/change form is submitted.**
- **Plan Options:** Detailed information about available health plans, including benefits and costs, will be made available on the Judiciary's Intranet and on the carrier's website. Hard copies of the brochures will be available at the Human Resources Office once received.

### **Deadline Awareness:**

You must complete your enrollment or changes no later than **Wednesday, September 25, 2024 by 5:00 pm**, as no changes can be made outside this window unless you qualify for a special enrollment period. Should you opt to submit an enrollment form to HR, you may submit it to the HR Office Front Reception Area located on the 2<sup>nd</sup> Floor San Ramon Building; fax to (671) 477-8520; or email to [hr@guamcourts.gov](mailto:hr@guamcourts.gov).

"The Judiciary of Guam is an equal opportunity provider and employer."

Enrollment may also be completed on-line and may be accessed through the following links:

**TakeCare:** <https://tcemployerportal.takecareasia.com/Judiciary>  
**SelectCare:** <https://enroll.calvos.net/jog>

**As a reminder, please be aware of the “lock-in” provision. A “lock-in” provision means that once you are enrolled, you are unable to cancel coverage during the contract period unless there is a qualifying event.**

**Information Sessions:**

TakeCare and SelectCare will be conducting information sessions Virtually and In-Person to explain the available health insurance options, the Health Savings Account, and guide you through the enrollment process. Please refer to the schedules for virtual and onsite presentations:

**VIRTUAL PRESENTATIONS**

DAY	DATE	TAKECARE		SELECTCARE	
		FROM	TO	FROM	TO
		<b>MS Teams Link:</b> <a href="https://tiny.cc/takecare01">https://tiny.cc/takecare01</a>		<b>Zoom Link:</b> <a href="https://us02web.zoom.us/j/84868610461?pwd=Avsi7ybQnLGA4Rkr4YBAavs71ahUCi.1">https://us02web.zoom.us/j/84868610461?pwd=Avsi7ybQnLGA4Rkr4YBAavs71ahUCi.1</a>	
TUE	9/10/24	9:00 AM	10:00 AM	10:30 AM	11:30 AM
		<b>Meeting ID: 211 249 414 492 Passcode: Qxg7Sg</b>		<b>Meeting ID: 848 6861 0461 Passcode: 103937</b>	
MON	9/16/24	3:30 PM	4:30 PM	2:00 PM	3:00 PM
		<b>Meeting ID: 286 410 546 600 Passcode: 89LHkC</b>		<b>Meeting ID: 848 6861 0461 Passcode: 103937</b>	

**ON-SITE PRESENTATIONS**  
**(Location: Judicial Education Center)**

DAY	DATE	TAKECARE		SELECTCARE	
		FROM	TO	FROM	TO
THURS	9/12/24	9:00 AM	10:00 AM	10:30 AM	11:30 AM
WED	9/18/24	3:30 PM	4:30 PM	2:00 PM	3:00 PM

In addition, on **Friday, September 20, 2024**, representatives from TakeCare and SelectCare will be onsite and available for any inquiries at the San Ramon Building Conference Room, 2<sup>nd</sup> Floor (Human Resources) as follows: **TakeCare: 9:00 am to 11:00 am & SelectCare: 1:00 pm to 3:00 pm**

If you have questions about your current plan or need assistance with the enrollment process, please reach out to the Human Resources Office at ext. 399, 422 or 344 or by email at [hr@guamcourts.gov](mailto:hr@guamcourts.gov).

Taking the time to review your health insurance options is essential to ensure you have the proper coverage for you and your family. We encourage you to participate actively in this process.

  
**BARBARA JEAN T. PEREZ**

**Attachments:        TakeCare Brochure & Enrollment Form**  
**SelectCare Brochure & Enrollment Form**  
**JOG Employee Rate Sheet**

**cc:     Chief Justice & Associate Justices**  
**Presiding Judge & Judges**  
**Administrator of the Courts**  
**Division Managers**





# Judiciary of Guam

## FISCAL YEAR 2025

### HEALTH INSURANCE RATES

#### OPEN ENROLLMENT PERIOD:

**TUESDAY, SEPTEMBER 10, 2024 TO WEDNESDAY, SEPTEMBER 25, 2024**



#### BI-WEEKLY EMPLOYEE RATES

CLASS	MEDICAL		DENTAL	
	HSA 2000	PPO 1000	DENTAL 1000	DENTAL 2000
Class 1: EE (Employee)	\$0.00	\$52.06	\$0.00	\$5.00
Class 2: EE & Spouse	\$0.00	\$119.33	\$0.00	\$20.00
Class 3: EE & Child(ren)	\$0.00	\$90.78	\$0.00	\$15.00
Class 4: EE & Family	\$0.00	\$169.50	\$0.00	\$25.00



#### BI-WEEKLY EMPLOYEE RATES

CLASS	MEDICAL		DENTAL	
	HSA 2000	PPO 1000	DENTAL 1000	DENTAL 2000
Class 1: EE (Employee)	\$15.80	\$77.85	\$0.09	\$4.82
Class 2: EE & Spouse	\$39.27	\$176.64	\$0.20	\$19.60
Class 3: EE & Child(ren)	\$32.13	\$137.67	\$0.16	\$14.66
Class 4: EE & Family	\$53.55	\$247.66	\$0.27	\$24.44