

Judiciary of Guam

Personnel Rules and Regulations

Adopted by the Judicial Council on 01/21/10 (Amends the previous policy adopted 09/12/91)

Adds: RULE 8.30.11

LEAVE POLICY FOR GOODWILL PURPOSES


Effective 01/21/10, court employees wishing to participate in “goodwill events,” such as sport, academic or any other competition which does not bear upon their responsibility to the Judiciary of Guam, will be required to request annual leave for purposes of participating in such events.

In cases to be determined at the discretion of the Administrator of the Courts (AOC), and only where the employee is a participant, a team manager or coach, or other official, the AOC may grant administrative leave with pay if the court employee has exhausted his/her accrued annual leave. But in no case shall the AOC grant administrative leave in excess of eighty (80) hours in any given fiscal year.

In the event that the employee has exhausted his/her annual leave and the allotted eighty (80) hours of administrative leave, the employee may request leave without pay for the remainder of the term of the event. The granting of any leave without pay for goodwill purposes remains at the discretion of the AOC.



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