



F. Philip Carbullido
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Kristina L. Baird
Administrator of the Courts

Carl Dominguez
Procurement & Facilities Mgmt. Administrator

November 8, 2022

MEMORANDUM:

To: All Prospective Bidders

From: Acting Administrator of the Courts

Subject: Amendment No. 2
Re: IFB 23-01; Provide, Deliver and Install
Cubicle Workstations

Below are responses to questions submitted to my office:

1. IFB 23-01 packet indicates a delivery time of 60 days from issuance of PO. Please confirm if we may submit a request for extension should we not be able to meet this deadline due to supply chain issues.

Response: Awarded bidder may request for extension, in writing. See Justification for delay #41 of General Terms and Conditions.

2. It is specified that IFB 23-01 is an ID/IO contract. Please confirm what is the length of this contract.

Response: Length of Contract is 60 days, unless extended.

3. Please confirm what is the prevailing wage requirement as both #37 SCA Wage Determination and #46 Davis-Bacon Act Compliance are both checked.

Response: This bid will only require #37 of the General Terms and Conditions, Declaration re Compliance with U.S. Department of Labor Wage Determination.

4. Referencing the call out for "task light": Please advise if the units are to be free-standing unit or attached underneath the overhead storages. Are LED lighting options required?

Response: Attach underneath the overhead storages. LED lighting option is not required.

5. Please advise if the products procured are required to be U.S. made.

Response: No.

6. In reference to items 1.a; 1.b and 1.c: It is indicated the L-Shape cubicles will be powered by multiple outlets. Will the awarded bidder be required to hardwire the cubicles into the building's existing outlets for power? If so, will the awarded bidder be required to have a Guam Contractor's Electrical License?

Response: Yes, the awarded bidder will be required to hardwire the cubicles to the building's existing outlets for power. No, the awarded bidder will not have to possess a Guam contractors electrical license, but the electrical connections will be subject to Owner's testing for correct voltage and polarity.

7. Under the Guam Contractor's License Board, Installation of Office partitions or cubicles requires a Guam Contractor's specialty licensee call a C-25 Institutional & Commercial Equipment Contractor. As the awarded bidder is required to install workstations cubicles, will this specialty license be required?

Response: Yes, the awarded bidder must a have a C-25 I&CE specialty license from the Guam Contractors License Board.

8. Regarding Panels, please advise if these are to be Fabric or easy to clean Laminate or Metal.

Response: Easy to clean laminate or metal.

9. As per floor plan drawings, please enumerate the number of rooms that you would like to install the cubicle workstations including their sizes of the cubicles, quantity per room and room number or name. We would want these details to make sure we will not miss any information.

Based on the floor plan drawings you had provided, which were not very clear the copies of the cubicle details per room. Kindly confirm the lists if our understanding is correct. (See attached copy of drawings).

A. Room: MO (112)

3 each – 6'x4' Cubicle Workstation

7 each – 6'x6' Cubicle Workstation

Response: For MO and/or ASA cubicles, there should be at least three (3) each. Refer to Exhibit B: Scope of Services, item no. 1.c for specs.

B. Room: JPO (108)

6 each – 6'x6' Cubicle Workstation

Response: For JPO cubicles, there should be at least eleven (11) each. Refer to Exhibit B: Scope of Services, item no. 1.a for specs.

C. Room: ASO (126)

3 each – 6'x6' Cubicle Workstation

Response: For ASO and SOR cubicles, there should be at least nine (9) each. Refer to Exhibit B: Scope of Services, item no. 1.b for specs.

D. Room: PRE-TRIAL (118)

11 each – 6'x6' Cubicle Workstation

Response: For Pre-Trial cubicles, there should be at least fifteen (15) each. Refer to Exhibit B: Scope of Services, item no. 1.a for specs.

E. Room: INTAKE (130)

2 each – 6'x6' Cubicle Workstation

Response: For Intake cubicles, there should be at least two (2) each. Refer to Exhibit B: Scope of Services, item no. 1.a for specs.

F. Room: APO (215A) and ADO (215B)

10 each – 6'x6' Cubicle Workstation

Response: For APO and ADU cubicles, there should be at least twenty (20) each. Refer to Exhibit B: Scope of Services, item no. 1.a for specs.

G. Room: ASA

2 each – 6'x6' Cubicle Workstation

Response: See response to question no. 9(A) above.

10. May we request for extension of bid submission from November 14, 2022 to November 25, 2022. We need ample time to process our bid tender. Due to time differences of our vendor sources, we usually experience delays of their responses.

Response: Please be informed that the new deadline to submit bids is changed from November 14, 2022 at 11am to November 21, 2022 at 11am, Guam Standard Time.

11. Since Pandemic happened of Year 2022, we had experienced the global issues of supply chain. May we request to move your delivery time from 60 days to 120 days from approval of the cubicle panels, colors, doors, and shelving?

Response: The 60 days delivery time will remain at this time. If there is a delay in arrival, awarded bidder may request for an extension and follow the instructions in the General Terms and Conditions #41, Justification for Delay.

12. We are not sure any other additional questions coming from our vendor sources. May we request to extend deadline to submit the questions from November 4, 2022 to November 11, 2022?

Response: New deadline to submit RFI is **November 11, 2022**.

13. Is the 60-day delivery time flexible? I only ask because it has been really slow to get the orders delivered to our terminal. What happens if it is beyond 60 days?

Response: See response to questions no. 1 and 11 above.

Please be reminded that this Amendment shall be acknowledged in your bid. Failure to acknowledge this Amendment No. 2 shall result in disqualification from this IFB.

Should you have any questions please contact the Procurement office at (671) 475-3393/3175 or email at jpcepeda@guamcourts.org and/or mantonio@guamcourts.org


ANDREW S. QUENGA

Cc: P&FMD/Bid File