



Judiciary of Guam

Administrative Office of the Courts
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DANIELLE T. ROSETE, ESQ.
ADMINISTRATOR OF THE COURTS

HON. ROBERT J. TORRES
CHIEF JUSTICE

HON. ALBERTO C. LAMORENA, III
PRESIDING JUDGE

June 17, 2024

MEMORANDUM:

To: All Prospective Bidders

From: Administrator of the Courts

Subject: **Amendment No. 1**
Re: IFB 24-07; Microsoft Office 365
Government GCC G1 and G3 Subscription Licenses

Below are responses to questions submitted to my office:

1. The license quantities range from 350-400 and 150-200 each:
 - **Providing the maximum quantities (400) and (200) will be OK?**

Response: Please see attached **Revised Exhibit C – Pricing Sheet**. Bidders are required to use the attached revised Exhibit C in its bid proposal.

2. Bid submission packet requires a Flash Drive:
 - **Will an email attachment suffice?**

Response: Yes.

Please be reminded that this Amendment shall be acknowledged in your bid. Failure to acknowledge this Amendment No. 1 shall result in disqualification from this IFB.

Should you have any questions please contact the Procurement office at **(671) 300-7994/475-3212/3175** or email at mantonio@guamcourts.gov and kperez@guamcourts.gov.

DANIELLE T. ROSETE

cc: Bid File

EXHIBIT C (REVISED)
PRICING SHEET
(IFB 24-07)

By submitting a bid price below and signing this IFB, Bidder declares that the instructions, requirements and specifications contained herein have been carefully examined and are fully understood and that Bidder agrees to furnish all labor, materials, tools, supervision, equipment, and to sustain all expenses incurred in performing the work, including bond and insurance fees, in strict accordance with the details and specifications which are made a part thereof at the following prices offered by Bidder. Bidder further agrees to complete the services within the completion time specified herein.

Bidders are required to enter pricing for the total amount of existing no. of licenses in both bid items 1 and 2.

The Judiciary may also add new license(s) within the agreement terms and bidders are required to submit pricing for one (1) each in bid item no. 1a and 2a below, to expire same time as bid item no. 1 and 2.

As an option, bidders are required to enter pricing for year 2 and year 3. Pricing shall be the same as the amount entered 1a and 2a multiply by the no. of licenses to be renewed by the Judiciary.

Bid Item No.	Description	Quantity	Monthly Bid Price	Total (Annual) Bid Price
1.	Microsoft O365 Government G1 GCC License Subscription	330 EACH (Existing no. of Licenses)	\$ _____	\$ _____
1a.	Microsoft O365 Government G1 GCC License Subscription	1 each	\$ _____	\$ _____
2.	Microsoft O365 Government G3 GCC License Subscription	149 EACH (Existing no. of Licenses)	\$ _____	\$ _____
2a.	Microsoft O365 Government G3 GCC License Subscription	1 each	\$ _____	\$ _____
TOTAL:			\$ _____	\$ _____