

This educational pamphlet is produced in accordance with the Judiciary of Guam's Strategic Plan to improve accessibility to our courts.

You may visit the Judiciary of Guam's website at www.guamcourts.org



# Chief Justice Robert J. Torres Supreme Court of Guam

Presiding Judge Alberto C. Lamorena III Superior Court of Guam

# **Sophia Santos-Diaz**

Clerk of Court
Courts & Ministerial Division

#### Jeanette B. Roberto

Traffic Violations Bureau Clerk Traffic Violations Bureau/Small Claims Division Phone: (671)475-3166/3326

### **Northern Court Satellite**

Phone: (671)635-2524/2504/2505

# To request for alternative format (Braille or Large Print)

Please call 475-3326/475-3121 or send an email to traffic@guamcourts.org, or visit us at the Traffic Violations Bureau, Superior Court of Guam, 120 West O'Brien Drive, Hagåtña, Guam.

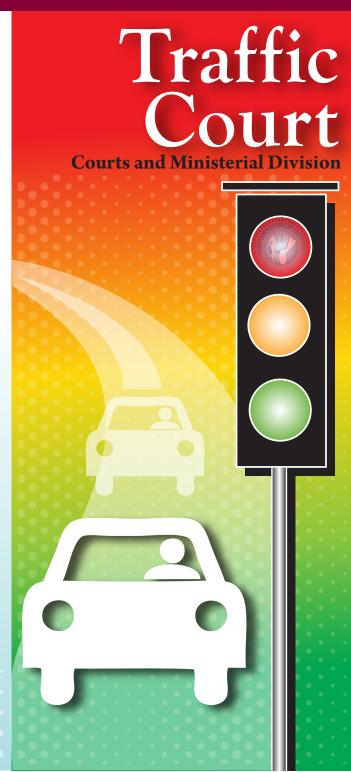
# Office Hours 9:00am - 4:00pm Monday - Friday Closed Weekends and Holidays

For additional information on forms or rules, please visit our website at: www. guamcourts.org
Fax: (671)475-0078

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Judiciary of Guam-Strategic Plan 2007-2010 Strategic Issue #1

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This guide will explain the court procedures for traffic violations.
You may call the Traffic Violations
Bureau in Hagatna at
(671)475-3121/3274/3424, or the Northern
Court Satellite at
(671)635-2524/2504/2505 to make inquiries on your citation.
Office hours are 9:00a.m. - 4:00p.m.
Monday - Friday.
Closed weekends and holidays.

Your ticket requires you to appear on or before the answering date indicated on the bottom of your ticket. It is your burden to resolve the ticket before the due date at the bottom of your ticket. The Department of Motor Vehicle may hold your driver's license or vehicle registration renewal until tickets are cleared with the court.

# Frequently Asked Questions

**FAOs** 

- Q. I received a traffic ticket, and I would like to know how much the fine is. Where do I pay and what forms of payment are acceptable?
- A. You may call the Traffic Violations Bureau at the numbers listed on this pamphlet, or you may send an email to <a href="mailto:traffic@guamcourts.org">traffic@guamcourts.org</a>.

  Please have your citation number available when you call or indicate the number on your email.

  You may also visit the Superior Court Fines Fines & Fees page at the Judiciary's website at <a href="mailto:guamcourts.org">guamcourts.org</a>.
- Q. What types of payment is accepted?
- A. Payments can be made by cash, cashiers' check/money order payable to the Superior Court of Guam, or with a Visa or Mastercard credit card. Be advised that a credit card convenience fee of 3.10% will be assessed for credit card payments.
- Q. Can I pay for my traffic ticket before the hearing date?
- A. Yes. Bring the hard copy (summons) of the citation and a valid photo ID to the TVB counter located at the Judicial Building Center at 120 W. O'Brien Drive, Hagatna, or the Northern Court Satellite at the Dededo Mall during regular business hours. You may email a clear legible copy (or photo) of the citation and your driver's license to <a href="mailto:traffic@guamcourts.org">traffic@guamcourts.org</a>. TVB staff will respond and assist you.

## Q. Can another person pay for my traffic ticket?

A. Yes, however, the hard copy of the citation provided to you by the officer must be presented to the TVB clerk with your signature on the reverse side, along with a written authorization and a copy of your driver's license or other photo identification.

## Q. Will the officer be at my hearing?

**A.** No. The officer will not be present at your first appearance/answering date. Should you wish to contest the citation, the officer will be present at the bench trial.

# Q. Can I contest the citation?

**A.** Yes. You can contest the citation and ask for a bench trial. A date will be set and officer who issued the citation will be notified and will be present.

## Q. Do I need to hire an attorney?

**A.** No. You do not need to, but you may hire one at your own expense.

